

# Cabell Midland High School

The staff of Cabell Midland High School welcomes you to the Castle! The decisions you make as you walk through these doors will impact the rest of your life. We invite you to become involved in the many activities that will come about this year. New friendships will be made, curriculum revisions will enhance your learning, and a new world will be opened up to you. Use time wisely and enjoy every moment here at Cabell Midland High School.

## Important Contacts

Name	Phone Number	Fax Number
Matt Adkins , Principal	304-743-7572	304-743-7577
J. Kelly Daniels, Associate Principal	304-743-7330	304-743

# Closed Campus

Campus is considered closed when a student arrives to school. Students are not allowed to leave campus unless prior approval has been given by the appropriate principal. Students leaving without permission will be subject to disciplinary action according to Cabell County Board of Education Student Code of Conduct.

## Lunch

Lunch deliveries will NOT be allowed. Areas open at lunch will be the cafeteria, student center, and the courtyard, weather permitting. Additional areas at the determination of the administration. All other areas are restricted, and students will be disciplined for loitering in these other areas. Open areas for lunch are subject to being closed due to students not disposing of trash.

## Cafeteria Procedures

Students are to remain in their seats until dismissed to dump their lunch tray and garbage. Students will return to their approved seat and location until the dismissal bell. Lunch will be served in the Cafeteria and

## Career Center Students

Students who will be attending the Career Center in the AM and morning hours will report directly to the student center and be seated in the front bus loop to board the CCCTC bus will be announced at 7:30 am

## Illness during School

Students who become ill during regular school hours should report to the Health Center. To give permission for the child to drive themselves home, we must receive a fax from the parent. If the parent is coming after the student, they will need to come into the main office and sign out their student. Please make sure that you bring identification with you when you come by the school to pick up your student.

## Restroom

Students who need to use the restroom during the school day only be permitted to go to the restroom at a time Every student who leaves class, must carry the school approved hall pass. Please follow the restroom occupancy rules.

V W X G H Q W ¶ V to pick up the assigned grade. Students can ONLY be released to those adults listed on their emergency contact list who have appropriate identification. Please make sure to update this information every year. All students need to be picked up by 3:30 pm unless they are involved in an approved extracurricular activity. Students must always be under adult supervision.

: K H Q U H T X H V W L Q J D V W X G H Q W ¶ V H D U O \ U H O H D V H n e e d t o G H sign out, reason for leaving and a contact number for the parent/guardian providing the note. The school will contact the parent or guardian to verify the request for leaving early. You may call ahead and leave a message for the secretary to expect a note for your student to sign early.

### Sample Request for Early dismissal:

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Time student needs to sign out: \_\_\_\_\_

Reason: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

participate or work during SHIELD time will be considered insubordination and will result in disciplinary action according to the Cabell County Board of Education Student Code of Conduct.

# Lost and Found

computer privileges or charges for repair/replacement of the device issued to the student. Refer to the  
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## School Store

The school store provides imprinted clothing and novelty items for purchase. The school store will be open daily during lunch. The extension number to the school store is ~~304~~ 7498.

## Knights' Scholar Hall

\$Q\ VWXGHQW ZLVKLQJ WR HDUQ WKH SULYLOHJH RI KDYLQJ  
must meet one of the following criteria.

- Ø Achieve the status of Valedictorian, the highest ranking

# Late Work

Late work shall be accepted up to five calendar days past the due date, but not beyond the end of the grading period. Excused/exempted absences due to approved school function will not incur a grade penalty. A teacher may assess no more than 5% reduction in the grade of any late assignments per school day. Late work will not be accepted for any student who are present during class and refuse to complete the work assigned. This policy has been established with the Cabell County Board of Education and West Virginia State Department Policies and Guidelines.

# Pets/Animals

Pets/animals of any kind are NOT allowed in school. Animals used by the agriculture classes are to stay in their assigned classrooms. If a student needs to bring an animal to school for their agriculture class, they must be delivered to the agriculture department through door #150. Please remember that animals are NOT allowed to be transported via the school bus for any reason.

# Hall Pass

ALL Students are required to complete an electronic hall pass request through SMART PASS. Students must have their school device in order to complete the hall pass request. Teachers MUST approve the hall pass prior to student leaving the classroom. Upon exiting the classroom, students on an approved electronic hall pass (D U H W R K D Yr Hall Pass Issued to: \_\_\_\_\_ The Main Office) when traveling outside the classroom. Only one student is to be allowed out of the room by the teacher at a time. No students are to be excused from the classroom during the first 10 minutes or the last 10 minutes of class.

# Assemblies

All students are to conduct themselves safely throughout the assemblies. Assemblies will only be approved through the Principal. During pep assemblies, students are assigned to a grade level section and are NOT permitted to leave their assigned location in the stands. Remember that this is an opportunity to recognize students and everyone must demonstrate positive school spirit and sportsmanship.

# Admitting Transfer Students

Before a transfer student can be admitted into any public school in West Virginia, the parent/guardian must affirm in writing whether the student is currently under suspension or expulsion from any public or private school (in or out of state). A student who has been suspended or expelled from another public or private school (in or out of state) may not be admitted to any public school in West Virginia until the period of suspension or expulsion has expired. Should you have any questions, please contact the school principal.

# Dances

Dances are held here on campus throughout the school year. Guests may attend dances with students enrolled at CMHS providing that they follow the following procedures:

- Ø A dance permission form must be completed.
- Ø A dance permission form must be approved by CMHS Administration.
- Ø All guests must be at least a freshman in high school and under age 21. Guest cannot be sold and must provide a photo ID confirming their age.
- Ø All dance participants are subject to being searched.
- Ø No dance participant will be allowed to leave the dance 1 hour before the end of the dance. If an emergency should arise, the dance participant must be picked up from the dance by an adult on their medical emergency contacts.

Students must adhere to the established deadlines for the submission of permission forms to participate.



# Student Athletes- Equipment

Any student athlete participating on any team MUST have turned in ALL equipment and met financial expenses for one sport before they will be permitted to try out for another sport. Student athletes will have one week from the completion of their sport to meet these commitments. At the end of one week, the following items will be returned to the school: VWXGHQW DWKOHWHH V QDPH ZOO EH JLYHQ WR WKH \$WKOH

In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by Acontent detectors and/or plagiarism recognition software.

Students who violatethe Plagiarism/Cheating /Academic Dishonesty/Artificial Intelligencepolicies will be subject to a 0 on the assignment and the parents will be notified by the teacher.

## Student Devices 1:1

Every student will be issued a MacBook to use while they are enrolled at Cabell Midland High School. Everyone **MUST** sign all the documents provided from the technology department to have access to a device. Students must arrive to schoolwith their assigned device charged and ready for the day. There will not be any available chargers throughout the building for student access. Charged devices are an important educational tool for all students.

8. Failure to display parking permit and/or properly register vehicle with the office and/or neglect to follow any of the CMHS driving rules will result in loss of parking privilege and/or school discipline.
9. No refunds for parking permits will be issued if driving privileges are revoked by the administration.
10. Students are NOT permitted to share parking passes.
11. Students may NOT return to their vehicle during school hours without permission of the **school's administration**.
12. Vehicles may NOT be moved from the student parking lot to any sports complex at any point during the school day or for any schedule practice and/or game.
13. Use of your vehicle without written permission from an administrator will result in the loss of parking privileges and/or suspension as per Cabell County.
14. Student must follow all traffic laws such as speed limits, stop and yield signs and failure to do so

# Phones and other Electronic Devices

Cell phones, iPods, headphones, and other communication devices are **BANNED** from the time the students arrive on school property until the final dismissal bell for the school day. School phones are to be used in emergency only. We will not be responsible for calling the parent concerning the phone. We will call when the student has been assigned appropriate discipline.

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|--------------------------|---|
| 1 <sup>st</sup> Offense: | 1 Day ALC (In School Suspension) 2 Days of After School Detention |
|                          | Phone returned to student after 4:00 pm                           |
| 2 <sup>nd</sup> Offense: | 2 Days ALC (In School Suspension)                                 |
|                          | Phone picked up before 3:30 pm by                                 |

# Leaving School or Grounds

## Distribution of THC/Marijuana

Any Offense Student will be suspended 10 days and recommended for expulsion. Additionally, the School Resource Officer will file a petition with the Cabell County Court.

## Alcohol Possession/Usage

Any Offense 10 days OSS and recommendation for expulsion. Additionally, the School Resource Officer will file a petition with the Cabell County Court.

## Possession of Controlled Substance

Any Offense 10 days OSS and recommendation for expulsion. Additionally, the School Resource Officer will file a petition with the Cabell County Court.

## Sale or Distribution of Controlled Substance

Any Offense 10 days OSS and recommendation for expulsion. Additionally, the School Resource Officer will file a petition with the Cabell County Court.

## Alternative Learning Center

The Alternative Learning Center (ALC) may be used as an alternative to out-of-school suspensions (OSS). Violations of ALC rules may result in out-of-school suspension.

- Ø Students will always work on assigned materials during their stay in ALC. Students receiving a behavior report in ALC will be subject to further discipline.
- Ø The teacher will escort all students at one time to the restroom. (Once in the a.m., once in the p.m.) No other breaks will be allowed.
- Ø Students will be escorted to the cafeteria to pick up their lunch and the students will remain in the ALC room during lunch.
- Ø Any disturbance caused by the student will result in further disciplinary action.
- Ø Students are to remain silent. There will be no talking.
- Ø Students are not permitted to leave the ALC room to attend a class for any reason.
- Ø All school supplies, such as paper and pencils will be furnished by the student.
- Ø Any student serving in ALC may not participate in any co-curricular or extra-curricular activity until the term in ALC is completed.
- Ø \$ 0 0 F R P S O H W H G Z R U N P X V W F R Q W D L Q W K H W H D F K H U V T

- Ø Failure to provide one filled assignment sheet for each day of ALC will result in further disciplinary action.
- Ø Arriving to ALC tardy or failure to show up on designated assigned days will result in further disciplinary action.
- Ø If you are written up in ALC, you will conference with your assigned Principal and further disciplinary action may be assigned.

## Dress Code

The following Dress Code is to be observed by all students. The purpose of the dress code is to enhance school safety, maintain school discipline, and to instill community values. It is not the intention of the dress code to inhibit legitimate student expression. Anything or accessory that is considered a disturbance to the overall function of the school is not to be worn. The following items are deemed inappropriate to be worn by any student during the school day or during any school related function:

- Ø Students are not permitted to wear head gear of any kind (hats, hoods, bandanas, visors, caps, sweat bands, headbands) & no Sunglasses, or any beachwear
- Ø Students are not permitted to wear clothing that reveals undergarments, or bare midriff. The midriff area will be considered as below the neckline and above the waist (sleeveless, boxer shorts, muscle shirts, side vent shirts, off shirts, crop tops, spaghetti straps, tube tops, halter tops, mesh or see through, off the shoulder are not allowed)
- Ø Students are not permitted to wear apparel, accessories, buttons, jewelry, or tattoos that depict vulgar, lewd, obscene, or offensive messages and any prohibited substances (drugs, alcohol, tobacco, confederate battle flag)
- Ø Shorts, biker shorts, skirts, dresses, and holers worn above the knees must be at fingertip length with a relaxed shoulder. This includes Nike Pro Shorts, or any other comparable brand of short that may fit like the Nike Pro.
- Ø Students must wear shoes at all times for health and safety.
- Ø Students are not permitted to wear sleepwear (house slippers, house coats, bath robes, pajama pants, onesies)
- Ø Students are not permitted to wear heavy chains, breakaway collars, jewelry that is pointed or sharp, or other items or accessories that are capable for use as a weapon.
- Ø Students are not permitted to wear trench coats, dusters, or long coats of any kind.
- Ø Students are not allowed to have and/or use blankets at any time.

When violations of the Dress Code occur, the student will be instructed to correct the violation. If necessary, clothing is necessary to comply with the code, but it is not possible for any reason, the student will be assigned to ALC (In School Suspension) for the remainder of the day. Repeated or willful violations of the Code will be subject to disciplinary action under the Student Code of Conduct.

- |                                 |   |
|---------------------------------|---|
| 1 <sup>st</sup> Offense         | Documented Warning and Clothing Change                                      |
| 2 <sup>nd</sup> Offense         | Clothing Change and 1 Day ALC (In School Suspension) or 2 Days Afterschool  |
| 3 <sup>rd</sup> Offense         | Clothing Change and 2 Days ALC (In School Suspension) or 4 Days Afterschool |
| 4 <sup>th</sup> Offense or more | Clothing Change and 3 Days OSS (Out of School S 9.96 Tf 1 0 0 1 447 117.98) |

# Physical Altercations

Depending on the severity of the incident, including horseplay, students may be subject to the following discipline:

1<sup>st</sup>





1. Mail: US Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-110
2. Fax: (202) 6907442
3. Email: [program.intake@asda.gov](mailto:program.intake@asda.gov)

Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 8339; or (800)844136 (Spanish).

USDA is an equal opportunity provider and employer.

## Student Attendance Regulations

*Refer to Cabell County Attendance Policy*

School attendance is essential for successful growth and development of students. Cabell County School

# School Health Center

# Student Rights– Due Process

Every student is encouraged, and every staff member is required, to report any situation that they believe to be harassment, intimidation, bullying or aggressive behavior directed toward a student. Reports made to those identified above. Parents or guardians of any student alleged to have been the perpetrator or victim of harassment, intimidation, bullying or aggressive behavior shall be notified of the same.

All complaints about harassment, intimidation, bullying or aggressive behavior that may violate this policy shall be promptly investigated and that investigation shall be completed as soon as practicable.

If the investigation finds an instance of harassment, intimidation, bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for students up to discharge for employee, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of harassment, intimidation, bullying or aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in same manner as harassment, intimidation, bullying or aggressive behavior.



regardless of age. Cabell County Public Schools would like to assist you in becoming familiar with the key elements of this law and the disciplinary action associated with infractions. The Safe Schools Act of 1995 is enforceable when a student is on school grounds, on a school bus, or at a schooled function. The infractions and corresponding punishments are listed below:

### Level IV Infraction s:

- A. Battery on a School Employee
- B. Felony
- C. Possession and/or Use of Dangerous Weapon  
Illegal Substance Related Behaviors

**Punishment:** The Act mandates that the principal suspend the student and that the county board of education expel the student for a period not less than twelve consecutive months. \*

\*The county superintendent may shorten the expulsion by providing adequate written justification to the board, principal, faculty senate, and school LSIC

### Level III Infraction:

- A. Battery Against a Student
- B. Defacing School Property/Vandalism

Punishment The principal may suspend the student and the board may expel the student for up to one s  
year.

## Level I Infraction:

1. Cheating
2. Deceit
3. Disruptive/Disrespectful Conduct
4. Failure to Serve Detention
5. Falsifying Identity
6. Inappropriate Appearance
7. Inappropriate Display of Affection
8. Inappropriate Language
- 9.9



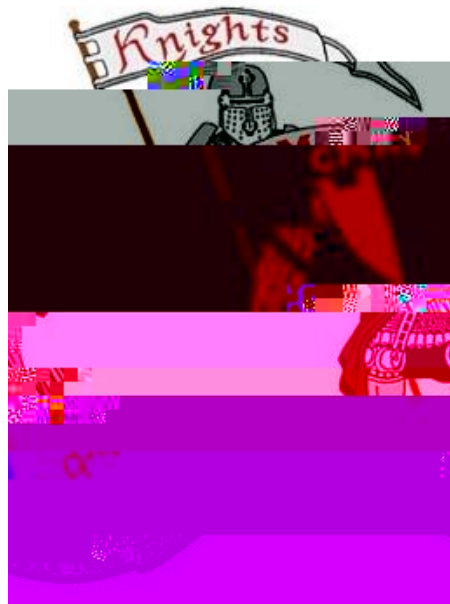
Rules and regulations of Cabell Midland High School are subject to modification and/or addition in order to address school needs as determined by the school administration any time.

**Cabell Midland High School's**

Alma Mater

O, Alma Mater, we love you,  
And raise our voice to thee,  
A song of love and honor, too,  
Of faith and loyalty.

**Tho' years may dim our memories,**  
And time will pass us by.  
May God protect our Alma Mater,  
Dear Cabell Midland High.



**DISCRIMINATION PROHIBITED**

The Cabell County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age, and national origin in employment or in the administration of any of its educational programs and activities. **NOTE: State and Federal Laws include Title IX, Education Amendments of 1972; Title VI, Civil Rights Act of 1964; Title VII, Civil Rights Act of 1964; Rehabilitation Act of 1973, Section 504; and other State or Federal laws and regulations governing students and employees.**

